

Republic of the Philippines
DEPARTMENT OF FINANCE
Manila

REQUEST FOR QUOTATION

Date : 11/11/2011
Service Quotation No.: 68-2011

Gentlemen :

Please quote your lowest price on the item listed below, subject to the General Conditions at the back hereof and submit your quotation duly signed by your representative in **sealed envelope** direct to the Administrative Officer V or thru the authorized canvasser of this Department not later than _____ the time and date of the opening of the sealed quotation.

LOURDES Z. SANTIAGO
Director, Central Administration Office

QTY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION	UNIT PRICE	TOTAL
2		Function Rooms and Catering Services for: - 20 pax Press Conference at 5:00-6:00 pm - 30 pax for Cocktail at 6:00-9:00 pm (INCLUDING VENUE) On November 24, 2011 for the launching of 45th ADB Annual Meeting (For the launching of 45th ADB Meeting)		

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above and bind ourselves to deliver the above articles/merchandise within _____ working days from receipt of your valid Service Order. The Quotation are good only up to _____.

Canvassed by:

Supplier :

By :

Tel. No.

Tin No.



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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 1654164

Procuring Entity DEPARTMENT OF FINANCE - MAIN

Title SQ68-2011 TWO FUNCTION ROOMS AND CATERING SERVICES INCLUDING VENUE for
LAUNCHING OF 45th ADB ANNUAL MEETING

Area of Delivery Metro Manila

Solicitation Number:	SQ68-2011 ADB MEETING	Status	Cancelled
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Hotel and Lodging and Meeting Facilities	Date Published	12/11/2011
Estimated Budget:	PHP 450,000.00	Last Updated / Time	29/11/2011 08:16 AM
Delivery Period:		Closing Date / Time	21/11/2011 15:00 PM
Client Agency:			
Contact Person:	Clarence Bolante Bunan Administrative Assistant Roxas Blvd., corner Vito Cruz St., Manila Metro Manila Philippines 1004 63-2-5264786 63-2-5268475 david_archie09@yahoo.com		

Description

2 Function Rooms and Catering Services for:
-20 pax Press Conference at 5:00 to 6:00 pm
-30 pax for Cocktail at 6:00 - 9:00 pm

(INCLUDING VENUE)

On November 24, 2011 for the launching of 45th ADB Annual Meeting

Please address your quotations to:
To: LOURDES Z. SANTIAGO
Director IV
Central Administration Office
Department of Finance

For details, please contact:
MS. MARITESS B. ABRAHAM / MR. CLARENCE B. BUNAN
of the Property and Procurement Section.
Telefax no. 5264786/ 525-4227.